



Karingal Heights Primary School

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ABN 30 668 175 294

Dear parent/guardian,

Karingal Heights Primary School is looking forward to another great year of teaching and learning and would like to advise you of Karingal Heights Primary School's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

In 2026, the school will use Equity Funding received by the Government to support all families within the school by covering the cost of the Essential Student Learning Items. Therefore, there will be no charge to students for the Student Booklist. For further information on the Department's Parent Payments Policy please see a one-page overview at the end of this document.

Yours sincerely,

Jeremy Bodley
Principal

29/10/2025

Date

Rohanne Stevenson
School Council President

29/10/2025

Date

(School Council Approved)



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Year Prep – fully subsidised by the school	\$120
Year 1 – fully subsidised by the school	\$120
Year 2 – fully subsidised by the school	\$120
Year 3 – fully subsidised by the school	\$120
Year 4 – fully subsidised by the school	\$120
Year 5 – fully subsidised by the school	\$120
Year 6 – fully subsidised by the school	\$120
Total Curriculum Contributions	\$0

Other Contributions - for non-curriculum items and activities	Amount
Total Other Contributions	\$0

Educational items for students to own

There are no items we recommend you purchase for your child to individually own and use.



Extra-Curricular Items and Activities – provided on a user-pays basis

Karingal Heights Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are usually provided on a user-pays basis.

The cost of extra-curricular items and activities will be advertised throughout the year.

Extra-Curricular Items and Activities	Amount
<i>Optional Year 4/5/6 School camp</i>	\$350 - \$400
<i>Interschool sports program (Estimated \$10 – 30)</i>	<i>\$Price varies per event</i>
<i>Excursion to be scheduled (estimated: \$20 - \$30)</i>	<i>TBA</i>
Total Extra-Curricular Items and Activities	Approx \$500

Financial Support for Families

Karingal Heights Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Jeremy Bodley – Principal, 03 9789 3288, jeremy.bodley@education.vic.gov.au

Victoria Freeman – Student Wellbeing, 03 9789 3288, Victoria.freeman@education.vic.gov.au

or if you would like to discuss alternative payment arrangements, contact:

Pauline Horton (Business Manager) – 03 9789 3288 karingal.heights.ps@education.vic.gov.au



Total

Category	Totals
Curriculum Contributions	\$0
Other Contributions <i>(Non-tax deductible)</i>	\$0
Extra-Curricular Items and Activities (Year 4/5/6 only) To be paid prior to Camp commencing.	\$350 - \$400
Excursions and incursions throughout 2026 (estimated:)	\$100
Total	\$500

Payment methods

Payments can be made to the school by cash, EFTPOS or eligible families can access their CSEF funds for certain items. Parents that would like to pay by instalments can contact Pauline Horton (Business Manager) to arrange for a payment plan to be put into place.

Refunds

Karingal Heights Primary School will consider requests for partial or full refunds of payments made by parents on a case-by-case basis taking into account the individual circumstances. Generally, the school will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party. For example, camp costs when a child becomes unwell and cannot attend in circumstances where the payment has already been made or committed to a third party and no refund is available to the school.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

